

# *Saltash Town Council*

*Konsel An Dre Essa*

**SALTASH BOROUGH WAR MEMORIAL WORKING GROUP NOTES**  
**Monday 8<sup>th</sup> April 2024, 5pm – Council Chamber**

**Present:** Councillors Bickford, Dent (Chairman), Peggs, P Samuels and Stoyel.

## **1. Apologies**

- Cllr B Samuels.

## **2. Update on Planning Application**

- Cllr Peggs confirmed Geoff has spoken with Cornwall's Planning Officer, he only needs to make an amendment to the application to show a bench sited on each side of the existing war memorial site. Geoff to issue tomorrow.
- Town Clerk advised the working group that the Planning Officer Ellen Lawrence had confirmed that a full application would be required.
- The working group recognised that the project cannot proceed until planning approval has been sought.

## **3. Quotes**

- Town Clerk confirmed she is awaiting a copy of the formal quotes obtained by Cllr B Samuels.

Cllr B Samuels sent an email dated 20<sup>th</sup> December 2023 listing the companies A to E (redacted) but no actual quotes received.

- Town Clerk confirmed that quotes obtained will be required for auditing purposes and raising of PON, they must be received unredacted prior to proceeding with the next stage of the project.
- Cllr P Samuels confirmed he would ask Cllr B Samuels to send copies of the unredacted quotes to the Town Clerk.
- Town Clerk confirmed that the office can assist with quotes if needed (chasing and obtaining).

## **ACTIONS**

**GP**

#### **4. Public Consultation Results**

- Chairman informed the working group that Peter Clements kindly provided the history of all those listed on the war memorial.
- A public notice on an additional memorial was displayed on the notice boards, website, newspaper, social media, library, meet your cllrs and mayors column. No comments were received.
- With no comments received the project can progress to the next stage subject to planning approval.

#### **5. GoFundMe Page**

- The working group agreed the page could not be created until quotes were received confirming the cost of the memorial benches and approved by the Services Committee to proceed.

#### **6. AOB**

- None.

#### **7. Date of next meeting**

- 15<sup>th</sup> May at 5pm

The Working Group meeting closed at 17:20

#### **ACTIONS**